

**TOWN OF LEESBURG**  
Town Hall  
25 West Market Street  
**AGENDA**  
Town Council Work Session  
January 23, 2017  
7:00 p.m.  
Council Chambers

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**1. Items for Discussion**

- a. Presentation – Chief Greg Brown, 100 Days Report  
(Material to be Provided at Meeting)
- b. Uturn at Battlefield Parkway and Fieldstone Drive, NE (*Tab 01*)
- c. Council Rules of Order (*Tab 02*)

**2. Additions to Future Council Meetings**

**3. Information Memorandums**

- a. Milestone Tower Limited Partnership III (*Tab 03*)

**4. Council Invitations**

Jan. 21 – Loudoun County Rescue Squad – Company 13 Annual Banquet, 6 p.m.,  
Lansdowne Golf Club  
Jan. 25 – VML Day at the Capitol  
Jan. 27- Rocket Fizz Ribbon Cutting, Village at Leesburg, 4 p.m.  
May 17 – Annual Business Awards, Ida Lee Recreation Center, 6p.m. – 8p.m.

**TOWN OF LEESBURG**

Town Hall  
25 West Market Street

**AGENDA**

Town Council Meeting  
January 24, 2017  
7:00 p.m.  
Council Chambers

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1. CALL TO ORDER
  2. INVOCATION: Council Member Fox
  3. SALUTE TO THE FLAG: Council Member Martinez
  4. ROLL CALL
  5. MINUTES (*Tab 04*)
    - a. Work Session Minutes of December 12, 2016
    - b. Special Meeting Minutes of January 9, 2017
    - c. Work Session Minutes of January 9, 2017
  6. ADOPTING THE MEETING AGENDA (AMENDMENTS AND DELETIONS)
  7. PRESENTATIONS
    - a. Presentation: Mason Enterprise Center (Susan Henson)
  8. PETITIONERS
  9. APPROVAL OF THE CONSENT AGENDA (*5 min.*)
    - a. Appointing Michelle Vocke to the Diversity Commission (Forsythe) (*Tab 05*)

**RESOLUTION**

Appointing Michelle Vocke to the Diversity Commission

- b. Appointing Liz Whiting to the Standing Residential Traffic Committee (Martinez) (*Tab 06*)

**RESOLUTION**

Appointing Liz Whiting to the Standing Residential Traffic Committee

- c. Appointing Minu Beijan and Brian Burton to the Environmental Advisory Commission (Martinez and Reid) (*Tab 07*)

**RESOLUTION**

Appointing Minu Beijan and Brian Burton to the Environmental Advisory Commission

- d. Performance Guarantee for Public Improvement at Valley View Subdivision (Tab 08)

**RESOLUTION**

Making a Reduction of the Performance Guarantee for Public Improvement at Valley View Subdivision (TLDC-2008-003)

- e. Public Improvements, Releasing the Performance Guarantee and Approving a Maintenance Guarantee for Saint John the Apostle Church (Tab 09)

**RESOLUTION**

Accepting the Public Improvements, Releasing the Performance Guarantee and Approving a Maintenance Guarantee for Saint John the Apostle Church (TLF-2010-0003)

10. ORDINANCES

- a. None

11. PUBLIC HEARINGS

- a. Browns Automotive Sales Rezoning and Special Exception (Tab 10)

**ORDINANCE**

Approving TLZM 2015-0007, Brown's Car Stores, to Rezone 17.64 Acres of Land from the I-1 Zoning District to the B-3 Zoning District.

**RESOLUTION**

Approving Special Exception TLSE-2015-0013, Brown's Car Stores, to Allow Two (2) Automobile Dealerships

12. RESOLUTIONS AND MOTIONS

- a. Re-naming of Catoctin SkatePark (Tab 11)

**RESOLUTION**

Re-naming of Catoctin SkatePark to Catoctin Park with the Skating Elements Dedicated as the Eric Brown Skate Plaza.

b. Exeter HOA

**MOTION**

Motion to reject the settlement offer proposed by Exeter HOA in emails dated November 29, 2016 and January 3, 2017 and presented to the Council on January 10, 2017, by the Town Attorney.

or

Motion to further direct the Town Attorney to work with legislative representatives to attempt to secure approval of state code amendments to allow Exeter HOA to apply for grants from the Virginia Dam Safety Fund.

c. Appointing a Vice Mayor (Tab 12)

**RESOLUTION**

Appointing a Vice Mayor

d. Council Rules of Order (Dependent Upon Council Direction) (Tab 02)

**RESOLUTION**

13. UNFINISHED BUSINESS

a. None.

14. NEW BUSINESS

a. None.

15. COUNCIL COMMENTS

16. MAYOR'S COMMENTS

17. MANAGER'S COMMENTS

18. CLOSED SESSION

19. ADJOURNMENT

**ASSISTED LISTENING SYSTEM**

Is available at the meeting. If you require any type of reasonable accommodation, as a result of a physical, sensory, or mental disability, to participate in this meeting, please contact the Clerk of Council at 703-771-2733. Three days notice is requested. Thank you.

## **REGULARLY SCHEDULED COUNCIL MEETINGS**

Citizens are invited to attend and participate in Town Council meetings. The petitioner's portion of the meeting and scheduled public hearings offer the public two opportunities to present their views to the Council during its meeting.

### **Petitioners**

The petitioners' portion of the Council agenda is the first item taken up by the Council following proclamations and certificates of appreciation. This part of the meeting affords individuals the opportunity to address the Council on any matter not scheduled for a public hearing. Prior to the meeting, those citizens wishing to speak should sign the Clerk's Register on the podium at the front of the Chambers. The Mayor will announce the availability of the sign-up sheet at the beginning of all regular meetings. Petitioners' presentations should be limited to five minutes.

### **Public Hearings**

Certain items of Town business can only be conducted after the Town Council conducts an advertised public hearing. Certain major issues affecting the town's government can also be scheduled for public hearing at the option of the Council. Adoption of the town budget, rezonings, special exceptions and amendments to the Town's subdivision and zoning ordinances all require a public hearing.

### **Decorum**

A person addressing the Council as a petitioner, or during a public hearing, should advance to the podium when recognized by the Mayor and state his or her name and address. Persons should also indicate whether they are representing anyone other than themselves. After the presentation or comments, the Mayor or members of Council may have questions of the petitioner. Decorum will be maintained. Statements, which are demeaning or defamatory to members of the public, the staff or the Council, are inappropriate and out of order.

## **OTHER COUNCIL MEETINGS**

### **Work Sessions/Committee of the Whole**

Council may elect to place an item on the Tuesday night meeting agenda for action. Items will only be added to the agenda if agreed to by a majority of Council present.

### **Closed Sessions**

Under certain circumstances, the Virginia Freedom of Information Act permits the Town Council to meet in a session where the public is excluded. This may be a discussion of personnel matters, legal matters, the acquisition or sale of property and other selected topics. The Council can only go into closed session from a public session and the notice must cite the specific statutory authority to go into closed session and also indicate the general topic to be discussed. Only those matters in the adopted motion to go into closed session can be discussed at that time.

## **TOWN COUNCIL AGENDA MATERIALS**

Generally, all items on the regular Council agenda have been first considered at the Council Committee of the Whole. Individual council members, however, can request full Council action on an item considered, but not reported out of committee.

Materials previously distributed to the Council on Thursday are available to citizens on request from the Clerk's Office. Citizens may also provide the Clerk of Council with an e-mail address or self-addressed, stamped envelopes and Council agendas will be provided to the citizens without further charge. For more information, call the Clerk's Office at (703) 771-2733 during normal business hours or e-mail at [clerk@leesburgva.gov](mailto:clerk@leesburgva.gov).

Meeting agenda packets are available for public inspection in the lobby of Town Hall on Thursdays prior to the scheduled meeting. Council agendas can also be viewed on the town's World Wide Web site at <http://www.leesburgva.gov>.